

ETUC Youth & FES Think Tank

27-29 October 2024

Zagreb, Croatia

You can [register here](#) to the event.

Aim and Objective of the Meeting

The objectives and aim of the upcoming meeting are twofold. Firstly, it will provide an essential platform for the [newly elected bureau](#) to discuss and determine the priorities and work plans for the 2024-2026 period. These priorities will draw [inspiration from the ETUC action plan](#) ratified at the recent Congress (2023), incorporate key elements from the [ETUC Youth Election manifesto](#), and be informed by the latest developments within the trade union movement.

Secondly, the meeting will act as a more informal gathering for the Youth Committee members, diverging from the traditional formalities of statutory youth committee meetings. This setting will facilitate the creation of a comprehensive youth document that outlines the main demands and priorities, which will subsequently be presented to the committee and, ultimately, to the ETUC executive body at the mid-term conference (2025)

Context and Timeline

October 2024	Think Tank Meeting	1 st Draft of the Youth Plan
December 2024	Youth committee meeting	Amendments and final version of the Youth Plan Document
May 2025	Youth Fringe event at ETUC mid-term conference	Presentation of the Youth Plan

Program

27 October	Arrival of the ETUC Youth Bureau and ETUC secretariat	Welcome and dinner
28 th October	Bureau Meeting	Morning working session of the Bureau
	Arrival of the think tank participants	Afternoon joint working session
29 th October	Think tank meeting	Full-day working session
30 th October	Departures	

Accommodation

Accommodation in single rooms, near the meeting venue, will be booked and paid for by the ETUC office for two nights (28th and 29th October).

Rules for Travel Booking & Reimbursement

- Participants are responsible for organizing and booking their travel to Zagreb.
- This event is organized with the financial support of FES, which imposes specific rules for travel cost reimbursement.
- **Travel Cost Limit:** The total cost of your travel to the venue must not exceed 400€, including local transportation to the airport, etc. If your travel expenses exceed this amount, please contact the ETUC project officer, Niklas Franke (nfranke@etuc.org) before purchasing your travel. If you don't purchase your ticket in Euros, you can use this [currency converter](#).
- **Car travel:** Car travels are reimbursed on a fixed amount per kilometre.
- **Economy Class & Taxi Costs:** Taxi expenses cannot be reimbursed. Travels are foreseen in economy class. In the exceptional case of booking Business class flights, confirmation has to be requested beforehand to the ETUC.
- **!Proof of Payment!:** We require a receipt as proof of payment; invoices alone are not sufficient. If an invoice serves as a receipt, it must be stamped and signed to confirm payment.
For instance: If you purchase your ticket at the machine at the train station, you must request & keep a receipt. Again, a ticket alone does not count as proof of payment. We recommend payment by card, as payments can be retrieved by card debits.
- **Document Submission:** All original receipts, invoices, and boarding passes must be retained and sent via post to the ETUC after the event. The ETUC office will reimburse participants after the event and upon submission of the original invoices, tickets, and boarding passes.

Registration

Interested participants are invited to [register online](#) before the 27th September 2024.

For more information please do not hesitate to contact ETUC Youth officer Lucie Susova (lsusova@etuc.org).